

L'Italiano Porticando Srl

REGISTRATION

If you want to register, please send the following forms to the school:

- REGISTRATION FORM, completely filled in,
- GENERAL TERMS AND CONDITIONS signed for acceptance;
- A deposit of 30% of the total course fees (as described in the General Terms and Conditions of the school).

L'Italiano Porticando S.r.l.
Via Mercanti, 2
I-10122 TORINO
Tel.: +39 011 518 70 79
Fax: +39 011 513 08 40
E-mail info@italianoporticando.com

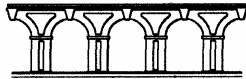
REGISTRATION FORM – COURSES 2010–

PERSONAL INFORMATION

First Name	
Surname	
Sex	M <input type="checkbox"/> F <input type="checkbox"/>
Address (home)	
Address (Italy)	
Nationality	
Profession	
Date of birth	
Telephone	
e-mail	
Tax numbe (for residents only)	

Knowledge of the Italian language:

- | | | |
|----|-----------------------------|--------------------------|
| A1 | BEGINNER | <input type="checkbox"/> |
| A2 | ADVANCED BEGINNER | <input type="checkbox"/> |
| B1 | INTERMEDIATE LEVEL | <input type="checkbox"/> |
| B2 | ADVANCED INTERMEDIATE LEVEL | <input type="checkbox"/> |
| C1 | LOWER ADVANCED | <input type="checkbox"/> |
| C2 | ADVANCED (PROFICIENCY) | <input type="checkbox"/> |



L'Italiano Porticando Srl

COURSES

Please cross the course you'd like to attend:

Standard courses

Standard courses (5-8 students)

Spring and Summer school for university students

Standard afternoon and evening courses for residents

CILS exam preparation courses

CILS EXAM preparation courses for residents

CILS EXAM preparation courses for non-residents

Small groups courses (2-4 students)

Individual courses

Combined courses

Standard + individual

Standard + conversation

Standard + business italian

Standard + literature

Standard + cinema

Standard + architecture

Standard + history of art

Standard + tango

Special topic courses

Italian for gourmets

Italian and FIAT

Italian and the Holy Shroud

Christmas in a different way

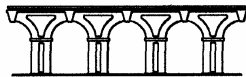
Course code:

Start date of the course: End date of the course:.....
(fill in Day, Month, Year)

Number of hours:

Particular educational wishes:

.....
.....
.....
.....
.....



L'Italiano Porticando Srl

OTHER COURSES AND ACTIVITIES that can be combined with the language course

Cultural courses

- History of architecture
- History of Turin
- History of Art
- Religion
- Literature

Workshops and local products tasting

- The famous wines of Piedmont
- Tasting of wines and of products of the region
- The cuisine of Piedmont
- Tasting of chocolate specialities and visit to a chocolate workshop

Workshops on decorative arts

- Water painting
- Bandera stitching

ACCOMMODATION

Do you want the school to provide for your accommodation? **YES** **NO**

If **YES**, please fill in the following table:

	Single Room	Double Room	Breakfast	Half Board
Home-stay				
B&B				
Hotel				
Apartment				
Other				

Special requirements / wishes (smoking, food, allergies, other):

.....

.....

.....

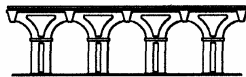
Date

Signature

Personal data protection:

L'Italiano Porticando Srl guarantees the maximum confidentiality of all personal data and information in its possession as governed by Article 10 of Legislative Decree 675/96 regarding the "Protection of persons and other parties concerned in the processing of personal information". This includes the right by any interested party at any time to access, cancel, amend, correct, update, integrate or – stating legitimate cause – object to the processing and use of said data by writing to L'Italiano Porticando Srl, Via Mercanti, 2, 10122 Turin. Data may be processed either manually or in electronic form, updated and used for accounting or administrative purposes, sending advertising material via email or by standard post, marketing activities, or for the purpose of assessing the degree of customer satisfaction.

Signature



L'Italiano Porticando Srl

GENERAL TERMS AND CONDITIONS

1. Registration:

To register it is necessary to make a deposit of 30 % of the total course fees by bank transfer.

Registration has to be made at least 4 weeks before the course starts (this is valid for individual courses, courses in small groups, standard courses). In case there are less than 4 weeks until the beginning of the course, we kindly ask to contact the School to make sure that the course is available.

The registration form has to be completely filled in (please check the course you want to attend by writing down the correct date of the course and course code) and to be sent by fax, e-mail or by mail to the school. It is necessary to attach a copy of the bank transfer.

The difference between the deposit and the total course fees has to be payed in full to the school at least 4 weeks before the course start date or, in agreement with the School, latest at the beginning of the course.

2. Payment:

Bank transfer have to be made to the following bank account:

BANCA SELLA, SEDE DI PIAZZA CASTELLO, TORINO
IBAN IT40 X 03268 01000 053884700990
SWIFT CODE SELBIT2BXXX

Bank transfer charges, or other charges incurred for the payment of the course fees, are strictly for the account of the student!

3. Cancellation:

a) Cancellation must be notified in writing to L'Italiano Porticando. In case of cancellation the school will refund the deposit. The registration fee (60,00 Euro) is non-refundable.

If cancellation is made up to two weeks before the start date 50% of the course fees will be refunded, less the non-refundable registration fee. For cancellations made less than two weeks before the start date or for courses started and not completed no refund will be made.

The school reserves the right to change prices, dates and times if there are not enough registrations for a course. The students will be informed in time.

b) Cancellation of private lessons:

Single private lessons have to be cancelled by the students at least 24 hours before the fixed date. Otherwise, these hours will be considered as taken and they will be lost for the student.

4. Insurance:

Neither L'Italiano Porticando, its staff or tutors are responsible for any injury, or loss of things or damages to things during the courses. Students are advised to take out all appropriate travel, medical and cancellation insurances in their country of origin before departure.

The school is solely responsible for injuries and damages to things caused by the school.

The law of Italy governs any contract between L'Italiano Porticando Srl and the student. Court of jurisdiction is Turin.

5. Accommodation:

If requested by the student, the school can provide information about accommodation in Turin.

After having been provided with the contact of the accommodation (host-family, B&B, Hotel ...) the student will contact them to communicate time of arrival and departure and details regarding payment. The School is not responsible for any kind of problems coming up with the accommodation and the student is asked to respect the rules and conditions of the accommodation booked.

6. Obligations of the Student:

It is the obligation of the student to ensure that he or she is in possession of the correct legal documentation to enter and reside in Italy.

7. Courses:

Private lessons, Courses in small groups, Standard courses, Combined Courses and Cultural courses include the language lessons or the lessons about cultural topic chosen (each lesson of 55 minutes), the registration fees (as described for the other courses), an entry test, afternoon activities, course book and course certificate. The duration of the course and the course programme can be defined together with the school at registration.

Special topic courses, winter courses and summer courses include:

- language tuition (15 or 30 lessons of 55 minutes in the morning) and extra-curricular activities in the afternoon
- registration fees, which cover the costs for the course book and administrative costs for the course organisation
- cultural activities and excursions, accommodation, guided visits to museums, seminars as described in the details of the course.

8. National holidays:

There are no lessons on weekends and on national holidays (1/1, Easter, Easter Monday, 25/4, 1/5, 2/6, 15/8, 1/11, 08/12, 24/12, 25/12, 26/12, 31/12). The hours missed will be spread over the remaining days of the week in which there is a holiday.

Date,

Signature